



South Sudan Country Office

## **Opening for Consultancy**

**Job Title:** Youth and Gender National Consultant

**Contract type:** Individual Consultant (IC)

**Closing date:** 11<sup>th</sup> October 2022

**Duty Station:** Juba, South Sudan

### **Background:**

Under the overall guidance of the UNFPA Representative and direct supervision of the Midwifery Specialist / Gender Specialist UNFPA, the Youth and Gender National Consultant substantively contributes to the effective management of UNFPA activities in the areas of prevention and response to Youth and Gender cluster. Youth and Gender National Consultant will get a technical support from Midwifery / Gender Specialist, Youth Programme Officer, M&E Programme Specialist, Communication Specialist and other UNFPA Programme staff. S/he is expected to analyze and assess relevant technical, political, social and economic trends and provides substantive inputs and feedback to the Office of the Vice President and UNFPA Country Office. This includes the implementation and monitoring of relevant commitments such ICPD25 and relevant strategic activities of the Youth and Gender Cluster in the Office of the VP. The Youth and Gender National Consultant also liaises and coordinates with the line ministries Ministry of Gender, Child and Social Welfare and Ministry of Youth and Sports for the effective operationalization of the portfolio of Office of the Vice President. The Youth and Gender National Consultant position is based at the UNFPA Country Office.

### **Main Tasks and Responsibilities:**

- Provide technical and logistical support to the government in coordination, planning, implementation, monitoring and supervision of Youth and Gender cluster programme activities and also during humanitarian response and work closely with relevant programme officers;
- Coordinate UNFPA support to the government and relevant IPs in the implementation of the youth and gender programmes ;
- Guides and works together with officers of implementing partners' assigned to the UNFPA programme and ensure implementation of interventions as envisaged in the work plan;
- Liaise with UNFPA Country Office to ensure timely submission of high quality results oriented work-plans and budgets, quarterly work plan progress reports and other relevant documents, processing of project funds and effective implementation of the project activities;

- Prepare and submit programme and financial analysis and reports on the implementation of the programme requests for funds (FACE), and ensuring the implementing partners adhere to UNFPA requirement and procedures;
- Facilitate and ensure regular monitoring, supervision and continuous internal evaluation of project activities;
- Participate in the formulation of various programme documents for the youth and gender programme clusters;
- Collaborate and facilitate networking with other institutions and organizations in the sharing of experiences and lessons learned;
- Develop an updated database of actors involved in youth and gender cluster programming;
- Monitor and report on status of strategic issue on youth and gender cluster;
- Strategic oversight of planning, budgeting, implementing and monitoring of the programme, tracking use of financial resources in accordance with UNFPA rules and regulations. Accordingly, organize monthly and quarterly work planning and progress reviews;
- Assuming responsibilities in line with the office Internal Control Framework and act as a `first authority` for Project transactions and oversight.
- Monitors projects expenditures and disbursements to ensure delivery is in line with approved project budgets and to realize targeted delivery levels.
- Participate in advocacy and resource mobilization efforts of the Country Office;
- Help create and document knowledge about current and emerging trends in youth and gender cluster issues, by analyzing programmes, projects, strategies, approaches and ongoing experience for lessons learned, best practices, and shares with management for use in knowledge sharing and planning future strategies;
- Contribute the development of communication materials and their distribution through various communication means, including social media;
- Gathering the information for the development of human stories;
- Under advocacy and technical support for the allocation and release of resources in the advancement of the #3Zeros/3TRs;

### **Required Competencies:**

#### **Core Competencies**

- Integrity and commitment to UNFPA's mandate and values
- Performance management, developing people, coaching and mentoring
- Work in teams
- Analytical and strategic thinking in the area of reproductive health
- Knowledge sharing and continuous learning
- Communication

#### **Functional Competencies**

- Conceptual innovation in the provision of technical expertise
- Leveraging the resources of national governments and partners and building strategic alliances and partnerships - building strategic alliances.

- Job knowledge / technical expertise – excellent knowledge of own discipline.
- Strong track record of technical leadership and proven ability to demonstrate results.
- Demonstration of programme management skills.

### **Qualifications and Experience:**

- Bachelor's degree in health and/or related social science field.
- Successful candidates should have some training in Project Cycle Management, Monitoring and Evaluation and/or other related short course
- Minimum professional experience of 2 years, preferably in youth and gender programme/project management in the public, development or humanitarian sector.
- Candidates are expected to be fluent in English Language and proficient in current office software applications.

### **Languages:**

- Fluent in written and spoken English, knowledge of Arabic will be an asset.

### **How to Apply**

Please send your application and a short letter of motivation with "**Youth and Gender National Consultant**" in the subject to UNFPA South Sudan email, [ssco.vacancies@unfpa.org](mailto:ssco.vacancies@unfpa.org) before close of business (COB) on **11 October 2022**